

# TRAC

The Trustworthy Repository Audit and Certification (TRAC) Checklist is a tool by which repositories measure their ability to fulfill their responsibilities to their clients and stakeholders. Based on the Open Archival Information System (OAIS) reference model, TRAC provides a comprehensive list of policies, processes and practices needed by a trustworthy repository to operate. The documentation that makes up a TRAC report serves as the basis for transparent communication with stakeholders of the repository's policies, practices and processes.

UC3 will be developing and providing documentation from the TRAC Checklist:

- 3. Organizational Infrastructure
  - 3.1 – Governance & Organizational Viability
  - 3.2 – Organizational Structure & Staffing
  - 3.3 – Procedural Accountability & Preservation Policy Framework
  - 3.4 – Financial Sustainability
  - 3.5 – Contracts, Licenses, & Liabilities
- 4. Digital Object Management
  - 4.1 – Ingest – Acquisition of Content
  - 4.2 – Ingest – Creation of the AIP
  - 4.3 – Preservation Planning
  - 4.4 – AIP Preservation
  - 4.5 – Information Management
  - 4.6 – Access Management
- 5. Infrastructure and Security Risk Management
  - 5.1 – Technical Infrastructure
  - 5.2 – Security Risk Management
- [Glossary](#)
- [Documents](#)
- [Status](#)

The category numbers correspond to the chapters in the *Audit and Certification of Trustworthy Digital Repositories* (The Consultative Committee for Space Data Systems, September 2011).